

Linda Vista Adventist Elementary School "Where children grow closer to God while learning to master the world"

## **New Student Admissions Process Checklist**

	Meet with the principal
	Complete and submit the enrollment forms
	☐ New Student Application Form
	☐ Student Pickup Authorization Form
	☐ Acknowledgement and Permission Forms
	☐ iPad Agreement
	☐ Consent to Treatment
	☐ Part-Time Addendum (If enrolling part-time)
	Pay the enrollment fees
	□ \$20 application fee (Non-refundable)
	□ \$450/\$500 registration fee (Non-refundable upon acceptance into the program)
	When submitting enrollment forms, provide a birth certificate or passport verifying
	that the child turns five by December 1st (TK), five by September 1st, (Kindergarten)
	or six by September 1st (1st Grade).
	Submit a written or video essay that helps us get to know you better: What makes
	you, you? What are your hobbies? What do you like to learn? Etc. If enrolling after
	the first day of classes, applicants are asked to complete one or two shadow days in
	addition to an essay.
	Formal review by Admissions Committee
_	acceptance into the program and before the first day of school:
	Submit the following:
	☐ Physician's Examination and Vaccination Record (Upon entering school for
	the first time and at $7^{th}$ grade)
	<ul> <li>Academic Records (Usually requested directly from previous school by LVAES)</li> </ul>
	Pay the graduation and technology fees and first month's tuition.
_	□ \$50 Graduation fee (Kindergarten and 8 <sup>th</sup> grade only)
	□ \$25 Technology fee (Included in lease-to-own program)
	☐ First month's tuition