

Cleaning Schedule

Month: _____

Date:

| | Mon | | | | | Tues | | | | | Wed | | | | | Thurs | | | | | Fri/Sun | | | | |
|--------------------------------|-----|------|-----|-------|---------|------|------|-----|-------|---------|-----|------|-----|-------|---------|-------|------|-----|-------|---------|---------|------|-----|-------|---------|
| Outside | Mon | Tues | Wed | Thurs | Fri/Sun | Mon | Tues | Wed | Thurs | Fri/Sun | Mon | Tues | Wed | Thurs | Fri/Sun | Mon | Tues | Wed | Thurs | Fri/Sun | Mon | Tues | Wed | Thurs | Fri/Sun |
| Blow sidewalks | | | | | | | | | | | | | | | | | | | | | | | | | |
| Trash on ground | | | | | | | | | | | | | | | | | | | | | | | | | |
| Drinking fountains | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wipe microwave countertops | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cobwebs | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clean inside microwave | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bathrooms | Mon | Tues | Wed | Thurs | Fri/Sun | Mon | Tues | Wed | Thurs | Fri/Sun | Mon | Tues | Wed | Thurs | Fri/Sun | Mon | Tues | Wed | Thurs | Fri/Sun | Mon | Tues | Wed | Thurs | Fri/Sun |
| Check paper towels | | | | | | | | | | | | | | | | | | | | | | | | | |
| Check soap | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wipe sinks and drain channel | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pick up trash/paper towels | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mop boys' restrooms | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mop girls' restrooms | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wipe down caulk around urinals | | | | | | | | | | | | | | | | | | | | | | | | | |
| Scrub toilets/urinals | | | | | | | | | | | | | | | | | | | | | | | | | |
| Classrooms | Mon | Tues | Wed | Thurs | Fri/Sun | Mon | Tues | Wed | Thurs | Fri/Sun | Mon | Tues | Wed | Thurs | Fri/Sun | Mon | Tues | Wed | Thurs | Fri/Sun | Mon | Tues | Wed | Thurs | Fri/Sun |
| Vacuum | | | | | | | | | | | | | | | | | | | | | | | | | |
| Check/refill soap | | | | | | | | | | | | | | | | | | | | | | | | | |
| Check/refill paper towels | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clean classroom sink | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clean whiteboard | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dust | | | | | | | | | | | | | | | | | | | | | | | | | |